

Field Associate

Employer Information

Organization Name:	SmartScaping LLC
Website:	http://www.smartscaping.co/about-us.html
Hours/Week:	40

Benefits

- **Health Insurance:** Medical, Vision, and Dental

FLSA Status: Non-Exempt

Tasks

- Load all tools, gas, and other necessary equipment/materials. Secure all equipment safely.
 - Check truck oil, fluids, tire pressure, trailer connection, and lights to ensure they are in working condition.
- Perform maintenance tasks on client's properties:
- Work in conjunction with the Crew Leader to ensure the work contracted is implemented efficiently and according to the contracted specifications.
 - Provide labor associated with the maintenance of all lawns & garden beds, including cleanouts.
 - Perform all tasks of operations including but not limited to mowing, trash collection, blowing, leaf and debris removal, weeding, edging, hedging, raking and mulch installation.
 - Receive openly "on the job" training safety, equipment, technique, etc.
 - Perform proper use of safety equipment and personal protective equipment while



performing assigned tasks.

End of the day duties:

- Complete time sheet. Complete all job site reports. Inventory and report all materials used on the job that day.
- Unload/load equipment and material, clean out truck/trailer by removing trash, debris, etc. daily.
- Wash dirty equipment and return to storage location. Report damaged or broken equipment to your manager immediately to get parts on order.
- Fill truck, mowers, equipment, and cans with gas in preparation for the next day.

Work Activities

- Driving Company Truck
- Navigating Directions to get from Job site to Job site
- Load/ Unload Equipment
- Inputting Information into Software
- Ensuring Safety of self and company property
- Cut Grass
- Edge Grass
- Blow Grass
- Pick Up Trash
- Other duties as assigned

Work Content

Physical Demands

- Ability to lift 60 lbs. plus consistently throughout the day.
- High attention to detail.
- High ability to deal with ambiguity in a high stress environment.
- Professionalism is required on and off duty while wearing Smartscaping's uniform.
- Available to work a varied schedule (including Saturdays and Sundays) in all adverse weather conditions.
- Stoop, stand and bend for 10 or more hours a day.



- Strong Knowledge of grass required.
- Ability to read & write English.
- Other duties as assigned.
- Drug free work environment.

Visions

Specific vision abilities required by this job include Ability to adjust focus.

Work Environment

the employee is occasionally Work near moving mechanical parts; Outdoor weather conditions; you will be required to do work.

Qualification

Education and Experience

Years of Experience	2
Education	High School/G.E.D

Skills

Basic Skills

- **Active Listening**
Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- **Reading Comprehension**
Understanding written sentences and paragraphs in work related documents.
- **Speaking**
Talking to others to convey information effectively.
- **Writing**
Communicating effectively in writing as appropriate for the needs of the audience.
- **Critical Thinking**
Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.

Social Skills

- **Coordination**
Adjusting actions in relation to others' actions.



- **Service Orientation**
Actively looking for ways to help people.
- **Social Perceptiveness**
Being aware of others' reactions and understanding why they react as they do.
- **Instructing**
Teaching others how to do something.

Technical Skills

- **Quality Control Analysis**
Conducting tests and inspections of products, services, or processes to evaluate quality or performance.
- **Technology Design**
Generating or adapting equipment and technology to serve user needs.

System Skills

- **Judgment and Decision Making**
Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- **Systems Analysis**
Determining how a system should work and how changes in conditions, operations, and the environment will affect outcomes.
- **Systems Evaluation**
Identifying measures or indicators of system performance and the actions needed to improve or correct performance, relative to the goals of the system.

Resource Management Skills

- **Time Management**
Managing one's own time and the time of others.
- **Management of Personnel Resources**
Motivating, developing, and directing people as they work, identifying the best people for the job.
- **Management of Material Resources**
Obtaining and seeing to the appropriate use of equipment, facilities, and materials needed to do certain work.

Technology

- **Service Industry Software**
 - Jobber